

Company Logo

S&S Enterprises Ltd

# Jobposting Export

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## Jobposting Details

Title	Department id	Position id	Job code	Description	Requirements	Responsibilities	Qualifications
Financial Analyst	Finance	Finance Manager	JOB002	We are seeking a detail-oriented financial analyst to support our finance department.	3+ years of experience in financial analysis Strong Excel skills - Knowledge of financial modeling - Bachelor's degree in Finance, Accounting, or related field	- Prepare financial reports - Analyze financial data - Support budgeting and forecasting - Identify trends and opportunities for improvement	- Analytical mindset - Attention to detail - Strong communication skills - Knowledge of financial software
HR Specialist	Human Resources	HR Director	JOB004	Join our HR department as an HR Specialist to support various HR functions.	- 2+ years of experience in HR - Knowledge of HR policies and procedures - Familiarity with HRIS systems - Bachelor's degree in Human Resources or related field	- Assist with recruitment and onboarding - Maintain employee records - Support performance management processes - Address employee inquiries	- Excellent interpersonal skills - Discretion and confidentiality - Problem-solving abilities - Organizational skills
Marketing Coordinator	Marketing	Marketing Director	JOB001	We are looking for a creative Marketing Coordinator to join our dynamic marketing team.	- 1-3 years of marketing experience - Knowledge of digital marketing channels - Experience with social media management - Bachelor's degree in Marketing or related field	Assist with marketing campaigns - Manage social media accounts - Create marketing materials - Track and report on marketing metrics	- Creativity and innovation - Strong written and verbal communication - Organizational skills - Attention to detail